Southwest Baptist University is a Christ-centered, caring academic community preparing students to be servant leaders in a global society.

ò The greatest of you will be your servant.ó
(Matthew 23:11)

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Executive Cabinet

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President

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Vice President for Regional Campuses and Church Engagement

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Scott Moats, Ph.D.
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Vice President for Institutional Advancement

Jonathon Woodyard, Ph.D. & Th.M.
Vice President for Student Life

Clark Sheehy, M.S.
Director of Athletics

SBUlife: Graduate Catalog Edition, 2023-2024

Preface: 2023-2024 Graduate Catalog

This catalog is designed primarily for the faculty and students of Southwest Baptist University and for students planning to enter SBU. Its pages contain the objectives of the University; outlines of the programs of study; admission and graduation requirements; and information regarding costs, living conditions, scholarships, counseling services, and student life.

This catalog is a description and official register of Southwest Baptist University and is a working agreement between a student and the University. A student is responsible for being fully aware of and fulfilling all regulations and conditions contained or referred to herein or as such regulations and conditions may hereafter be amended by the University if and when it deems necessary.

As conditions of admission, the University reserves the right and power to discipline or dismiss any student who fails to comply with said regulations and conditions, and each student agrees that the University shall have such right and power of discipline or dismissal.

Copy for the descriptive chapters and the list of officers for this catalog issue were prepared as of March 1, 2023. Information about fees and expenses, financial aid, and scholarships applies to the academic year 2023-2024. Plans of study, course titles, fees, expenses, and other matters described herein are subject to change at the discretion of the University.

Southwest Baptist University is approved for the training of veterans and the dependents of veterans under Title 38, U.S. Code.

Non-Discrimination

Applicants for admission and employment, students, parents of students, employees, sources of referral of applicants for admission and employment and all unions or professional organizations holding collective bargaining or professional agreements with Southwest Baptist University are hereby notified that this institution does not discriminate on the basis of race, color, national origin, sex, age, disability, or marital status in employment, admissions or access to, or treatment in its programs and activities, except to the extent permitted by religious exemptions recognized by law.

Any person having inquiries concerning Southwest Baptist University's compliance with the regulations implementing Title VI, Title VII, Title IX, or Section 504 and the Age Discrimination Act of 1975 is directed to the Director of Human Resources and Title IX Coordinator, Southwest Baptist University, 1600 University Avenue, Bolivar, MO 65613, (417) 328-1512. Any student having inquiries concerning Southwest Baptist University's compliance with the regulations implementing the American Disabilities Act or Section 504 of the Rehabilitation Act is directed to the Provost, 1600 University Avenue, Bolivar, MO, 65613, (417) 328-1689. Any person may also contact the Office for Civil Rights, U.S. Department of Education regarding the institution's compliance with the regulations implementing Title VI, Title IX, Section 504, or the Age Discrimination Act of 1975. Office of Civil Rights website is www.ed.gov/about/offices/list/ocr/index.html.

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

The University will comply with the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act." Any questions related to the implementation or the compliance of this public law (34 CFR Part 668) should be directed to the Vice President for Administration, located in the Sells Administration Building. The Vice President for Administration has been designated by the University to coordinate the institution's efforts to comply with the regulations effecting the implementation of this

act. The branch campuses will follow the same procedures, unless otherwise specified. Copies of the full report are available from The Department of Safety and Security, (417) 328-1556, or on the website at www.SBUniv.edu/safety.

Drug-Free Schools and Communities Act

The University is required by the Drug-Free Schools and Communities Act to adopt and implement a program to prevent the use of illicit drugs and the abuse of alcohol by students and employees. Every student shall receive a copy of the program annually as printed in the *SBU Student Handbook*. Additional copies of the handbook may be obtained in the Office of Student Life. Questions concerning the Drug-Free Schools and Communities Act may be directed to the Office of Student Development, designated by the University to coordinate the institution's efforts to comply with the Act.

Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA) afford students certain rights with respect to their education records. These student rights are:

1. The right to inspect and review the student's education records within 45 days of the day the University receives a request for access. Students should submit to the Registrar, dean, head of the academic division, or other appropriate official written requests that identify the record(s) they wish to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes to be inaccurate or misleading. Students may ask the University to amend a record that they believe is inaccurate or misleading. They should write the University official responsible for the record, clearly identify the part of the record they want changed, and specify why that part is inaccurate or misleading. If the University decides not to amend the record as requested by the student, the University will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the

27	Classes resume
30	All OLIS work turned into instructor for December graduation
30	Employee Christmas Banquet, Marketplace, Bolivar Campus

December 4

22

Compassion and Care for SBU Family (Romans 12:9-10)
Southwest Baptist University is a *caring community*. Scripture teaches that all individuals are worthy in the eyes of God. Therefore, we will honor and serve one another in love.

Academic Excellence (Romans 12:2; Colossians 3:23)
Southwest Baptist University is an *academic community*. The University pursues excellence in teaching, scholarship and service. Students are prepared to meet the challenges of a global society through the integration of faith, Christian liberal arts, research, and professional studies. The University recognizes that academic excellence is achieved through continuously striving for improvement.

Social and Spiritual Development (Colossians 2:6-7)

that serves as the county seat of Polk County. There are 38 buildings on the main campus. The University also operates campuses in Mountain View, Salem, and Springfield, MO.

The Southwest Commitment: Statement of Doctrine

(Formulated by a committee appointed by the President in 1979)

For more than a century Southwest Baptist University has been a community of trustees, faculty, staff, and students united in an experience of learning and living. At this time, we affirm our heritage and commit ourselves anew to Christian higher education.

Undergirding the following commitments is our belief that there is only one God, who is creator and redeemer, and that the world is sustained and ruled by Him. We believe that God, the source of all truth,

Principles and Expectations

(Adopted by the Board of Trustees, February 1994)

As a distinctively Christian and Baptist institution, Southwest Baptist University believes it should demonstrate how the life-

activities; use of pornography; and sexual sins, such as pre-marital sex, adultery, and homosexual behavior.

Statement on Sexual Standards

Principle: Scripture teaches that heterosexual union is the only acceptable expression of sexuality and must be reserved for marriage and insists on sexual abstinence for those who are unmarried.

Expectation: All members of the University family should abstain from unbiblical sexual practices and from behavior which may lead to a violation of God's standards on sexual activities.

Statement on Marriage and Family

Principle: God's ideal for marriage is a lifelong covenant between one man and one woman. Scripture views marriage as a witness to the permanent relationship between Christ and His Church and the family as God's first institution.

Expectation: The University has a concern over the increasing pressure being placed by external and internal forces on the institution of marriage. It recognizes the struggle of those within the University family who strive to keep their marriages stable under these pressures. Nevertheless, members of the

in the spring of 2000. It houses the SBU Physical Plant staff and equipment and the Safety and Security staff.

- The Wayne and Diana Hutchins Center for Nursing Education was purchased in 2015 and renovations were completed in 2016. It is a state-of-the-art training facility on the Springfield campus featuring a learning resource center, simulation lab, nursing stations, task training rooms and a 50-seat classroom. The center is primarily used by the College of Health Professions and is named in honor of longtime University donors Wayne and Diana Hutchins of Springfield, MO.
- The Jester Learning and Performance Center, named in honor of Bill and Nancy Jester, business leaders from Springfield, MO, and major contributors to its construction, was completed in 2001. It houses Online Learning, Area of Art, Division of Language and Communication, the 299-seat Davis-Newport Theater, the Driskill Art Gallery, and the Pre-Licensure BSN classrooms, learning resource center and simulation labs. The Harriett K. Hutchens Library is located on the first floor of the east side of the building (completed in 1996). Mrs. Hutchens was a Springfield, MO businesswoman, a community leader, and an active member of the South Haven Baptist Church in Springfield.
- The Keathley Lifewalk is a 15-foot wide walkway that connects Mabee Chapel, the Randolph Meditation Chapel and the Jim Mellers Center.
- Killian Health Center, named in honor of Bob Killian, trustee, and his wife Betty, major contributors toward its construction, was completed in the fall of 2000. The building in which it is located served as the president's home at one time. The center provides ample room for the University nurse to minister to the health needs of the University family.
- Mabee Chapel was completed in the spring of 1979 and completely renovated in 2011. It is located on the north side of the Burnidge Memorial Forum. The chapel seats 1,300 people in Pike Auditorium, which has a complete professional stage for dramatic and musical productions. The chapel houses the offices for the Ed & Theo Clark University Success Center, the Gordon & Judy Dutile Honors Program, Career Services, and Special Services.
- McClelland Dining Facility, named in honor of Dr. and Mrs. R.S. McClelland, includes an 84-seat executive dining area and a large 200-seat dining room. Both campus and community events are held in this facility.
- Jim Mellers Center was completed in 1984 and named in honor of Jim Mellers of Springfield, MO. The building houses the Courts Redford Division of Christian Ministry.
- The Jane and Ken Meyer Wellness and Sports Center houses the state-of-the art Intramural and Wellness Center and the University's Sports Arena. The intramural and wellness center houses intramural basketball courts, racquetball courts, a rock climbing wall, weight rooms, an aerobics room, an indoor walking/jogging track, health and physical education classrooms, faculty and athletic offices, and the recently renovated natatorium, an Olympic-size swimming pool originally built in 1985. The sports arena features seating for 2,800, the Athletic Training Room, the Citizens Memorial Hospital Sports Medicine Clinic, and the John Q. Hammons Court, named in honor of Springfield, MO businessman John Q. Hammons.
- Plaster Athletic Center, named in honor of Robert W. Plaster, a Lebanon, MO, businessman and major contributor toward its construction, was completed in 2001. The facility houses locker rooms, a squad meeting room for the football program, and offices for the athletic administration and football coaching staff. The weight room for the University athletic programs is located here.
- Plaster Stadium

- The Randolph Meditation Chapel, built in 1988 and renovated in 2019, will seat 50 to 75 people. It is open 24 hours a day for individual meditation and serves as a center for small group activities.
- Residence facilities for women are Beasley Hall, Leslie Hall, Woody Hall, and Plaster Lodge, named in honor of Robert W. Plaster. Residence facilities for men are Gott Hall, Landen Hall, Maupin Hall, Meyer Hall, and Memorial Hall. Nichols Commons connects Woody and Gott Halls. Campus apartment-style facilities are Casebolt Apartments for upper-class women, and Roseman Apartments for upper-class men.
- Sells Administrative Center, completed in 1989, is named in honor of Dr. James L. Sells, former Chancellor of Southwest Baptist University, who served the University from 1966 to 1992.
- Stewart Track, named in honor of former athletic director Orlin B. Stewart, who taught and coached at Southwest Baptist for 38 years, was completed in 1988 and rebuilt in 2013. The eight-lane, 400-meter track is constructed of polyurethane and used for both intercollegiate track meets and student and community personal fitness.
- The Gene Taylor National Free Enterprise Center was completed in 1981 and renovated and expanded in 2016. The building was named in honor of former Missouri Congressman Gene Taylor. This facility houses a Free Enterprise Center, the College of Professional Programs, the Area of History and Political Science, several faculty offices, computer labs, electronic classrooms, a student lounge, study areas, team presentation rooms, seminar rooms, and an auditorium.
- The Judy Taylor Physical Therapy Garden was named in honor of Judy Taylor, First Lady of SBU (1996-2016). The garden serves as a tribute as well as to meet the needs of SBU Physical Therapy students, who benefit from having a place to practice true-to-life therapy experiences on varying outdoor surfaces.
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University Libraries

Mission Statement

The University Libraries advances the 2023

included in the *SBU Student Handbook* and in the University Libraries Policy Manual. The Policy Manual is on the University Libraries' website.

Information Access

The University Libraries' website (library.SBUniv.edu) is an excellent source for information. In addition to the University Libraries' catalog and databases, general information about library hours, policies, collections, archives, course related web resources, branch library information, and useful research guides are just a few of the resources available on the site. The University Libraries provide access to a significant number of electronic resources, including full-text articles, e-books and databases. These resources are available via the University Libraries' website on or off campus.

SBU is a member of MOBIUS, a consortium of libraries. SBU faculty and students may request books not available in our collection from MOBIUS libraries. In addition, Interlibrary Loan (ILL) service for books and articles not available within the MOBIUS consortium is available through the OCLC WorldShare. SBU is also a member of the Christian Library Consortium which has additional ILL options.

General Collection

The University Libraries collection includes print volumes, e-books, media titles, microforms, and electronic periodical titles. The collection includes the Library of American Civilization microfiche collection of primary source material; ERIC documents on fiche and online; and a curriculum collection containing K-12 textbooks, juvenile books, and other materials and aids for use by education majors.

Special Collections

- R. Earl Allen Model Pastor's Library – includes a collection of theological and sermonic books, plus other related materials
- Antique/Rare Books Collection – consists of books that are restricted to library use only due to their nature and condition
- Faith Enrichment Collection – collection of materials to assist in the spiritual development of students and staff
- Butler Baptist History – a microfilm collection of older works on Baptist History
- SBU Collection – includes published, bound books by or about SBU faculty, alumni, staff, and trustees

Joyce Sells Heritage Center

The Heritage Center was created as a memorial to the former first lady, Mrs. Joyce Sells. The center provides facilities for the display of SBU heritage materials and space for researchers to study historical documents and artifacts of the University. This is a designated quiet study area in the library.

University Archives

This collection of historical treasures related to the life and times of SBU and SWBC is housed in the Harriett K. Hutchens Library. Access to archival content is by appointment only.

Library Publications

- Research guides are available in each library to provide information about library hours, resources, services, and assistance.
- Website – the website contains course specific reference guides developed by the faculty to assist students in locating information relevant to a course.

Graduate Programs

Geneva Casebolt College of Arts and Social Sciences

Christian Ministry
Master of Arts in Christian Ministry

College of Health Professions

Nursing
Master of Science in Nursing

College of Natural and Applied Sciences

Physical Therapy
Doctor of Physical Therapy

Robert W. Plaster College of Business

Business
Master of Business Administration
Master of Business Administration – Concentration in Health Administration

College of Professional Programs

Education
Master of Science in Education/Curriculum and Instruction
Master of Science in Education/Instructional Technology Leadership
Master of Science in Education/Literacy
Master of Science in Education/Teacher Leadership
Master of Science in Education/Athletic-Activity Administration
Master of Science in Educational Administration
Education Specialist in Educational Administration
Doctor of Education in Educational Leadership

Graduate Student Loans

Southwest Baptist University offers Federal Direct Student Loans and limited Perkins loans to assist students in meeting their financial obligations. All assistance is awarded on the basis of financial need and the total amount of assistance cannot exceed that need. Application for assistance is made by (1) filing a Free Application for Federal Student Aid. (2) If selected for verification, supplying additional information as requested. All assistance application forms must be completed before aid can be awarded by the University. All questions concerning the application process, application deadlines or the following available assistance programs should be directed to the offices of Financial Aid or Admissions.

Federal Direct Unsubsidized Loan

Federal Direct Loans are made by the federal government to students who are enrolled on at least a half-time basis and who demonstrate financial need. Graduate students may borrow up to $20,500 per year. Repayment begins six months after half-time enrollment status ceases at a minimum rate of $50 per month plus interest. For the interest rate and other information, visit the SBU financial aid website. No in-school interest subsidies are provided by the federal government.

Direct Plus Loan

As with Plus loans made to parent borrowers, eligible graduate and professional students may borrow under the Plus program up to their cost of attendance, less other aid offered. For the interest rate and other information, visit the SBU financial aid website. No in-school interest subsidies are provided by the federal government. Some deferment opportunities are available.

Financial Assistance Academic Progress Policy for Graduate Students

Southwest Baptist University is required by law to establish Satisfactory Academic Progress (SAP) standards to gauge the progress of students receiving financial assistance through federal, state or institutional aid programs by applying both qualitative and quantitative measurements to academic work. [34 CFR 668.16(e)] These measurements shall be used to determine a student's eligibility for all federal Title IV aid and for other need-based financial assistance, unless the terms of a particular grant or funding source states otherwise. Degree seeking students in all graduate programs are covered under this policy. (SAP) will be reviewed at the end of each academic year, and you must be meeting SAP standards

Withdrawals, Repeats and Incomplete Grades – Courses dropped after the drop/add period will count towards attempted hours. Repeat courses for which the student has previously earned credit will not count towards hours completed. However, they will count towards hours attempted even if credit was not previously earned. The highest grade will be the grade that counts towards the GPA calculation. Credit hours for courses for which an incomplete or deferred grade is granted will not count as hours completed but will count towards hours attempted.

Transfer Students – Transfer students are accepted from regionally accredited colleges and universities on the basis of transcripts and satisfactory student records. Credits may be granted upon the approval of the Academic Division and the Office of the Registrar. Transfer students who are admitted and do not meet our quantitative and/or qualitative standard will be notified that they are on probation for their first semester.

Evaluation Period – A student's academic progress will be evaluated at the end of each academic year. Academic years for Graduate students include fall and spring terms. Summer is only included if the student is taking a summer course.

Financial Aid Warning – A status a school assigns to a student who is failing to make satisfactory academic progress. The school reinstates eligibility for aid for one payment period and may do so without a student appeal. This status may only be used by schools that check SAP at the end of each payment period and only for students who were making SAP in the prior payment period they were enrolled in or who were in the first payment period of their program.

Financial Aid Suspension – Once a student has been placed on Financial Aid Warning, failure to meet SAP will place them on Financial Aid Suspension. Students on Financial Aid Suspension may be eligible to appeal their suspension.

Financial Aid Probation – A status a school assigns to a student who is failing to make satisfactory academic progress and who successfully appeals. Eligibility for aid may be reinstated for one payment period.

Academic Dismissal – Students under academic dismissal are not eligible to receive financial aid and are not eligible to appeal until they have been reinstated to the University. Reinstatement to the University does not guarantee financial aid eligibility or appeal approval.

Appeal – A process by which a student who is not meeting SAP standards petitions the school for reconsideration of his eligibility for FSA funds.

Automatic Termination of Aid Eligibility – Default on a federally funded student loan will result in automatic termination of aid eligibility.

SAP Appeal Process

- Students who have been notified that they are on Financial Aid Suspension will be required to complete a financial aid appeal.
- The first appeal, if approved, places the student on financial aid probation status and they are eligible to receive financial aid.
- A second appeal places a student on financial aid probation and they must complete the appeal process again with supporting documentation. The student is eligible to receive financial aid for an additional semester but must meet stipulations outlined in the appeal decision (e.g., limited hours or repeating course to raise GPA).

- Students who fail to meet SAP requirements for three consecutive semesters are no longer eligible to receive financial aid.
- If a student is making progress on their academic plan but is still below the SAP requirements, a student can be granted extended probation status and continue to receive financial aid as long as appeal stipulations are being met. Failure to make progress and/or failure to follow the academic plan will result in an appeal being denied and loss of financial aid eligibility.
- Extenuating circumstances include the death of a family member, illness or injury, or other circumstances beyond the student's control. Appropriate supporting documentation of the circumstance must be provided. Students may not use the same extenuating circumstance for multiple appeals without sufficient documentation of ongoing issues.
- Appeals must include a statement from the student explaining why they did not meet the SAP requirements, what has changed to allow them to meet the requirements in the next semester, an academic plan completed by the student and the advisor, and a statement from the advisor.
- Students who have reached the maximum timeframe due to switching majors, second majors or additional degrees, will be evaluated on a case by case basis through the appeal process.
- Incomplete appeals will not be reviewed.

Reestablishing Financial Aid Eligibility

Students may reestablish eligibility by enrolling in one or more semesters and successfully completing the course(s) without the assistance of financial aid. When a student's cumulative SAP progress is at or above 67% and they have met the required GPA for hours earned, then he or she will once again become eligible to receive financial aid.

Disbursement of Funds Policy

Acceptance and authorization to credit Federal funds to the student's account is given by the award letter process. Funds are credited to the student's account on or as soon as possible after the first day of class assuming the student has been determined eligible and completed verification if necessary.

Work Opportunities

Graduate Assistantships

As a service and commitment to graduate level education on the SBU Campus, the university supports the placement of quality graduate students in employed campus positions to secure real life work experience. Graduate assistants will be employed using campus employment student guidelines as directed by human resources. Graduate assistants will work no more than twenty hours per week and will receive appropriate remuneration in the form of an hourly wage and/or tuition concessions. For more information about Graduate Assistantship availability please contact the Office of the Provost for further detail.

VA Work Study

Open to anyone using VA educational benefits. Spaces are limited so apply near/at the beginning of the semester. Applicants will need to fill out a VA Form 22-8691, the hourly rate will be the Federal minimum wage or the minimum wage for the state, or whichever is greater. The total hours you can work will not exceed 25 times the number of weeks in the semester, the student cannot work more than 25 hours in a week. Applicants will be chosen each semester. You must be passing your courses and you must maintain at least a 2.0 GPA. Your responsibilities will be:

- Answer the phone in the VA section
- Greet Students that come in

- Answer guest students questions as best they can in regards to VA Ed. Benefits
- Refer all questions that cannot be answered to the site supervisor

Academic Regulations

Grades

A graduate student completing a graduate course at Southwest Baptist University will receive a final grade in the course of A, B, C, F, P, IP, or I.

A student must receive a grade of C or higher in each course on the approved program of study.

Graduate students completing the M.S. in Education or Educational Administration or the Education Specialist may only have six (6) hours of C on a graduate-level transcript. Students with more than six (6) hours of C must retake these courses with Southwest Baptist University.

Incomplete Grades

An incomplete (I) grade may be given when a student is doing passing work or has the possibility of earning a passing grade but is unable to complete all of the course requirements because of unusual circumstances acceptable to the instructor (such as illness or accident). In no case may an "I" be agreed to unless the student has completed at least eighty percent of the class. An "I" may not be used to permit a student to repeat a course or to improve a grade. The instructor must complete the Application for Incomplete Grade form and it must be signed by the instructor and submitted to the appropriate division head and college dean for approval. The completed and signed form must then be filed in the Registrar's Office; additional copies of the form will be given to the student, instructor, academic advisor and the college dean. Requirements for completing the course and appropriate grade designations are to be specified on the application by the instructor.

It is the responsibility of the student to satisfactorily complete all of the course requirements within 120 days. If the incomplete is not cleared within this specified time limit the "I" will be changed to an "F."

In-Progress Grades

An In-Progress (IP) grade may be given for courses that usually require more than one semester to complete; e.g., readings, projects, internships or practicum courses. Requirements for completing the course are to be specified by the instructor on the application. The In-Progress Grade form must be signed by the instructor and submitted to the appropriate division head and college dean for approval. The completed and signed form must then be filed in the Registrar's Office; additional copies of the form will be given to the student, instructor, academic advisor and the college dean.

It is the responsibility of the student to satisfactorily complete all course requirements, under the supervision of the instructor, within 120 days of the posting of the in-progress grade. If the In-Progress grade is not cleared within this time limit, the IP will be changed to an appropriate letter grade based on the completed work. If there are extenuating circumstances beyond the student's control, the student may request a time extension through the special academic request process.

Withdrawing from (Dropping) a Class After the Last Day to Add

Students may, with the appropriate approvals, discontinue (drop) any class for which they are registered. To do so, students should email their advisor and request to drop a specific class. The advisor will provide the student with a "Drop Slip" Template. The student should email the completed template to his/her advisor, the course instructor, and, if a student athlete, SBU's NCAA Compliance Officer. Once all parties have given their approval and the instructor has provided the last date of attendance for the course being dropped, the advisor forwards the email thread to the Registrar's Office to complete the drop. The recorded drop date will be the last date of attendance.

Academic Integrity [Conduct and Academic Integrity Policy (adopted 01.31.13)]

head/program director and dean are in agreement that the grade should be overturned for the reasons outlined above then they should change the grade and submit the form to have the grade changed immediately to the Registrar. If the division head/program director does not agree that the grade should be overturned then they should sign the form and give a copy to the student.

iii. If the student wishes to pursue the appeal further, they should submit the form to the Provost with a request for a full grade appeal panel.

The first two of the above stages should occur within 20 school days (days must occur within a regular semester, fall or spring) of the initiation of the appeal.

If the instructor of the course is the division head or program director, the student may elect to initiate the formal appeal directly to the appropriate dean. In unusual cases in which the course

1. Fully Admitted – The student meets all admission standards, has completed all prerequisites, and has been admitted to the program of study.
2. Conditionally Admitted
    a. Conditional Admission – Students who have not completed the academic program prerequisites are conditionally admitted to graduate study. All students admitted to the 4+1 track will be conditionally admitted. Students conditionally admitted to the program will have their status changed to "Fully Admitted" if/when their prerequisites are completed. Students may take no more than twelve hours of graduate courses without satisfying program prerequisites.
    b. Academic Probationary Admission – Students whose grade point average is less than 2.75 overall or 3.00 in their undergraduate majors, or whose bachelor's degrees are from institutions lacking regional accreditation are conditionally admitted to the program. At the end of their first semester, or the completion of nine hours of graduate work (whichever comes later), students probationally admitted to the program will have their status changed to "Fully

Graduate students must earn a grade of C or higher to receive credit for a graduate course towards the completion of the degree. Graduate students whose overall GPA falls below 3.00 will be placed on a status of academic probation. Students placed on academic probation must raise their overall GPA to a minimum of 3.00 by the end of the following semester—or, in the case of a student who is taking less than nine hours per semester, at the completion of nine additional credit hours—in order to be returned to non-probational status. Students who fail to meet this benchmark may be dismissed from the program. The final decision either to dismiss a student from the program or to extend the student's probational period will be made by the Division Head, in consultation with both the Dean and the student's advisor.

Degree Requirements

Students are eligible to graduate after fulfilling the requirements described below. Students who enroll in another college or university without prior permission of the Graduate Director are considered to have withdrawn from Southwest Baptist University. Students wishing to transfer work from another institution and not withdraw from Southwest Baptist University must obtain prior approval from the Graduate Director as well as the Dean of the Geneva Casebolt College of Arts and Sciences.

- *First year graduate*
  - Fall - 12 hours: "concentration" courses
  - Spring - 9 hours: MIN 5363, MIN 5513, and MIN 5273
  - Summer - 6 hours: MIN 5612 and MIN 5714
- *Second year graduate*
  - Fall - 9 hours: MIN 5113, MIN 5163, MIN 5173

The 4+1 track is for incoming or current SBU undergraduate students who anticipate getting both their bachelor's and master's degrees at SBU in a span of five years total. Students may concurrently enroll in up to twelve hours of specially designated upper-level "concentration" courses that will count for both their undergraduate and graduate requirements (see Concurrent Enrollment Courses, below). The following is a typical program of study for those on the 4+1 track:

- *Junior undergraduate (at least 60 hours completed)*
  - Fall - 3 hours: "concentration" course
  - Spring - 3 hours: "concentration" course
- *Senior undergraduate*
  - Fall - 3 hours: "concentration" course
  - Spring - 3 hours: "concentration" course
- *First year graduate*
  - Summer - 6 hours: MIN 5612 and MIN 5714
  - Fall - 9 hours: MIN 5113, MIN 5163, MIN 5173
  - Spring - 9 hours: MIN 5363, MIN 5513, MIN 5273

Concurrent Enrollment Courses

SBU undergraduates who have been admitted to the program (4+1 track/Early Acceptance Program) and have completed 60 hours of coursework and all course prerequisites are eligible to enroll concurrently in the following courses. Students who successfully complete these courses will receive both undergraduate credit (appearing on the student's transcript as a 3000 or 4000 level course credit) and graduate credit (appearing on the student's transcript as a 5000 level course credit). Students may earn up to twelve hours of graduate credit toward their "concentration" through concurrent enrollment. Graduate students currently enrolled in the M.A. program will also take four of the following courses for graduate credit toward their "concentration" (see below).

The list of approved concurrent enrollment courses for the M.A. program is as follows:

- BIB 3033 / MIN 5033 Old Testament

MIN 5093 Youth Ministry in the Church – 3 hours (Spring, odd years)
A study of the objectives, organization, and methodologies for youth, ages 12-17, and the directing of a youth ministry in the church. Research will be conducted in worship, fellowship, discipleship, ministry, missions, and evangelism. Students will evaluate and analyze a current youth ministry in the church.

MIN 5183 World Religions – 3 hours (Spring)
Exploration of the thought and practice of the major world religions outside the Judeo-Christian tradition—including Hinduism, Buddhism, Confucianism, Taoism, and Islam—as well as animism. Consideration also is given to the issues of religious pluralism, theology of religions, and the appropriate response to each religion.

MIN 5243 Old Testament Prophetic Books – 3 hours (Fall, odd years)
Study of selected Prophetic Books of the Old Testament with attention given to exposition of their content, discernment of their theological significance, and discussion of scholarly issues.

MIN 5253 Urban Ministries – 3 Hours (Fall)
An introduction to the diversity of ministries which meet human needs, make disciples, and develop churches in urban areas.

MIN 5263 Later Pauline Epistles – 3 hours (Fall, even years)
Historical and exegetical study of Romans, Paul's prison and pastoral epistles.

MIN 5283 Hebrews and General Epistles – 3 hours (Spring, even years)
Historical and exegetical study of Hebrews and the general epistles.

MIN 5313 Introduction to Ministry – 3 hours (Fall, odd years)
Study of the work of the vocational ministers of the local church with special attention given to the ministry of all believers.

MIN 5323 Church Administration – 3 hours (Fall, odd years)
A functional study including duties of church officers and committees, constitutions, by-laws, and parliamentary procedure.

MIN 5333 Introduction to Missions – 3 hours (Spring)
This introductory course in missions seeks to develop in the student an understanding of missions as practiced in an international context. Emphasis will be given to helping students understand their own future ministry and how it can relate to global missions.

MIN 5343 Pentateuch – 3 hours (Spring, odd years)
Study of the first five books of the Bible with special attention given to introductory problems related to the Pentateuch.

MIN 5353 Church and Last Things – 3 hours
A survey of Christian understandings of the church and last things in their biblical, historical and contemporary expressions, including the nature and mission of the church, the ordinances/sacraments, death, resurrection and eternal life.

MIN 5373 New Testament Theology – 3 hours
An introduction to the discipline of biblical theology as it is undertaken in relation to the New Testament. Included is a discussion of methods, attendant methodological and hermeneutical problems, and possible results in a survey of the theology of the New Testament. Can also be taken for biblical studies credit.

Christian Ministry Core and Practicum Courses

MIN 5113 Preaching and Teaching the Bible – 3 hours (Fall)
An historical, biblical, and clinical study of preaching with the goal to communicate the meaning and significance of the Bible accurately, clearly, and persuasively to the contemporary audience.

MIN 5163 Theology and Practice of the Local Church – 3 hours (Fall)
This course explores the biblical and theological basis for the local church as well as church's mission and ministry in the contemporary setting. The goal is to prepare students for ministry in a local church in a way that will contribute to the transformation of the surrounding community.

MIN 5173 Disciple-Making in Context – 3 hours (Fall)
A study of the theology and practice of individual and corporate disciple-making in the context of both the local church and community. The purpose is to move students toward the development and application of a disciple-making process contextualized for a specific community.

MIN 5273 Conflict and Crisis in Ministry – 3 hours (Spring)
This course aims to discuss common(o)-8(t)lT3(m)3(u)6(nFm11 T-9(ours)]TJE1( )9(p)-3(e)-3(3(m)3(o)-88(c)9(a)-13(l)-3

Southwest Baptist University. Students wishing to transfer work from another institution and not withdraw from SBU must obtain prior approval from the Division Head as well as the Dean of College of Health Professions.

To receive the MSN degree a student must:

1. Complete all course and clinical requirements outlined in the program of study for the chosen track,
2. Maintain an overall GPA of 3.0 on a 4.0 scale with no grade below a C (2.0).
3. Earn a passing grade on the MSN comprehensive examination.
4. Complete all requirements within 5 years of the date admitted to the graduate program.
5. Participate in commencement exercises unless absence is approved by the Provost.

Progression in the MSN Program

Students must achieve a grade of "C" or better in all MSN courses. If a student fails a course with a "D" or below, they will be permitted to repeat the course one (1) time. The student is placed on academic probation by the Division Head or Dean of the College of Health Professions. The Division Head will monitor the student's progress in the program and may prescribe additional support activities to promote student success in the program. Any

3. Analyze ethical, political, organizational, cultural, technological, and professional influences on nursing education (Professionalism).
4. Develop research based educational strategies for multicultural diverse students (Communication).
5. Integrate the principles of Christian discipleship and a Christian worldview into the development of nursing education systems (Christian Discipleship).

*Master of Science in Nursing Administration (21 hours) * <u>This program track is temporarily suspended for a duration of 12 months.</u>*

- NUR 5023 Health Care Finance (3 hours)
- NUR 5073 Human Resource Management in Health Care (3 hours)
- NUR 5093 Organizational Analysis and Innovation (3 hours)
- NUR 5103 Health Care Organizations (3 hours)
- NUR 5113 Advanced Health Care Leadership and Administration (3 hours)
- NUR 5153 Quality and Safety in Health Care (3 hours)
- NUR 5523 Master's Project and Practicum (3 hours)
- Electives:
    - NUR 5053 Foundational Perspectives of Nursing Education (3 hours)
    - NUR 5213 Teaching and Learning Principles of Nursing Education (3 hours)
    - NUR 5223 Evaluation in Nursing Education (3 hours)
    - NUR 5501-3 Nursing Education Practicum (3 hours)

Nursing Administration Specialty Outcomes

1. Utilize critical thinking skills to determine effective strategies that stimulate change within nursing that lead to a more effective management of health care delivery systems (Clinical Judgment).
2. Collaborate with interdisciplinary teams using advanced communication to promote health care systems growth and effectiveness for diverse populations (Communication).
3. Apply the principles of nursing and leadership theories, economic and finance principles, business management practices, and cultural competency to the delivery of health care (Evidence Based Practice).
4. Demonstrate leadership qualities and administrative expertise in making value based accountable decisions in the management, coordination, and delivery of nursing care (Professionalism).
5. Integrate the principles of Christian discipleship and a Christian worldview into the management of personnel, health care resources, and access to care and attention to vulnerable populations (Christian Discipleship).

Course Descriptions

Nursing

NUR 5010 New Student Orientation – 0 hours (Fall, Spring, Summer)
This is a no credit course that outlines the learning management system, technological systems, student resources, and institutional processes. This course is designed to familiarize students with the college's academic expectations, available student support services, and institutional processes during the first semester to promote student success in the nursing program. All students are required to register and participate in the orientation course.

NUR 5013 Nursing Science – 3 hours
This course addresses nursing science and its evolution in the use of models/theories in advanced practice nursing. Emphasis is on the study and critique of nursing and behavioral theory and frameworks, development of a concept analysis, and writing a personal philosophy of the nursing meta-paradigm.

NUR 5023 Health Care Finance – 3 hours
This course provides students with information on the application of financial management techniques in the health care industry. Particular emphasis is placed on understanding the unique problems facing health care in the financial relationships among hospitals, patients, physicians and other providers, insurance, capital suppliers and governmental agencies.

NUR 5033 Concepts of Advanced Practice Nursing – 3 hours
This MSN introductory course presents foundational components of advanced nursing practice including the roles of leadership, advocacy, technology, quality and safety, evidence-based practice, interprofessional collaboration, and scholarship. The history of advanced practice nursing and role acquisition are investigated and a framework for completion of a master's project is introduced. Course Fee: $100.

NUR 5043 Ethics and Policy Issues in Advanced Practice – 3 hours
This course provides an examination of health care policy processes and issues at organizational and governmental levels, as well as critical analysis of ethics, principal ethical theories and contemporary health care ethical issues relating to individuals and society. Ethics from a Christian moral perspective will be analyzed and their application to public policy discussed. Course Fee: $100.

NUR 5053 Foundational Perspectives of Nursing Education – 3 hours
This course provides in-depth examination of major philosophies of education and their relation to teaching practice, methods, curriculum, and educational administration. Philosophies examined include idealism, adult learning theory, behaviorism, brain-based theory, constructivism, multiple intelligences, and social learning theory. Their application to nursing education and clinical nursing education are integrated into the course.

NUR/HAD 5073 Human Resource Management in Health Care – 3 hours
This course examines the complexities and multiple issues involved in human resources management in health care organizations. Students will examine the strategic role of human resource management in response to changes in the health care industry. In addition, issues such as recruitment, retention, performance management, organizational development, and employee relations are examined. Federal, state, and professional regulatory requirements specific to health care are emphasized.

NUR 5083 Nursing Research – 3 hours
This course examines methods of problem solving and decision making in nursing and explores research methodology for nursing practice. Guidance is provided to use research knowledge and methods to identify

(CAPTE), 3030 Potomac Ave., Suite 100, Alexandria, Virginia 22305-3085; telephone (703) 706-3245; email: accreditation@apta.org; website: http://www.capteonline.org. The entry-level DPT is also accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools, 30 North LaSalle Street, Suite 2400, Chicago, Illinois 60602-2504, www.ncahigherlearningcommission.org, (312) 263-0456 or (800) 621-7440.

Program Mission Statement (rev. 11.26.18)

Preparing future doctors of physical therapy to deliver care in a global society while integrating Christian faith.

Program Vision Statement (rev. 11.26.18)

Equip graduates to transform the human experience through physical therapy with a Christ-centered perspective.

Program Goals (est. 11.26.18)

The graduate of Southwest Baptist University Doctor of Physical Therapy Program will be able

1. Completion of a baccalaureate degree
2. Completion of current PT application
3. Documented experience / observation in physical therapy; up to 40 hours will be counted

- Psychology – Out of division substitutions will only be considered if the university does not have the expected psychology prerequisite courses from a psychology based division.

CLEP/Advanced Placement Considerations

12. A maximum of 20 awards will be given during any one academic year. If the 20 slots are not filled during the first selection cycle, a late cycle pool will be considered during February of the academic year just prior to the selection cycle for the next academic year. If slots are not filled for any one academic year, they will not roll over or be extended.

The physical therapy division recommends the completion of one of the following undergraduate degrees: Biology, Exercise Science, or Psychology. Students should carefully plan their undergraduate experience such that most prerequisites are completed prior to their senior (or application) year. Students electing to take non-recommended degree paths should make those considerations for other specific purposes and with the knowledge that those elections may incre reW*1 0 0 1 362.9 669.45 Tm0 G[ )]TJETQq0.00000912 0 612 792 reW* nBT/F308.55

Specific clinical education policies and requirements are delineated in the *Physical Therapy Student Handbook*.

Curricular Schedule

Physical therapy professional courses may only be taken by those students accepted in the program and are delivered in a lock-step fashion. The following schedule may be subject to change.

- Year 1: Fall
  - PTH 5012 Psychosocial Issues of Health Care
  - PTH 5047 Human Anatomy
  - PTH 5064 Clinical Kinesiology
  - PTH 5402 Physical Assessment
  - PTH 5481 Christian Applications for the Healthcare Professional I
  - PTH 5592 Neuroscience for the Physical Therapist
  - PTH 5631 Integrated Clinical Experience I
- Year 1: Spring
  - PTH 5073 Physical therapy measurement
  - PTH 5093 Patient Care Skills for the physical therapist
  - PTH 5102 Therapeutic Modalities in Physical Therapy
  - PTH 5382 Pharmacology for Physical Therapists
  - PTH 5611 Professional Development Seminar I
  - PTH 5641 Integrated Clinical Experience II
  - PTH 6273 Physical Therapist Management of Integumentary Disorders
  - PTH 6393 Motor Control and Learning
  - PTH 6472 Pathology for Physical Therapists I
- Year 1: Summer (May, June, and July terms)
  - PTH 5132 Critical Inquiry
  - PTH 5221 Teaching and Learning
  - PTH 5232 Foundations of the Patient Management
  - PTH 5412 Diagnostic Imaging for Physical Therapists
  - PTH 6022 Today's Health Care
  - PTH 6082 Lifespan Motor Control
- Year 2: Fall
  - PTH 5151 Clinical Investigations I
  - PTH 5423 Therapeutic Exercise 1
  - PTH 6245 Physical Therapist Management of Musculoskeletal Disorders I
  - PTH 6262 Orthotics
  - PTH 6325 Physical Therapist Management of Neurological Disorders I
  - PTH 6501 Christian Applications for the Healthcare Professional II
  - PTH 6603 Pathology for Physical Therapists II
  - PTH 6651 Integrated Clinical Experience III
- Year 2: Spring
  - PTH 6255 Physical Therapist Management of Musculoskeletal Disorders II
  - PTH 6282 Prosthetics
  - PTH 6293 Therapeutic Exercise 2
  - PTH 6551 Clinical Investigations 2
  - PTH 6671 Integrated Clinical Experience IV
  - PTH 7283 Physical Therapist Management of Cardiopulmonary Disorders
  - PTH 7315 Physical Therapist Management of Neurological Disorders II

Academic Grading Scale

Percentage	Letter Grade
90.0-100%	A

Attendance

Class attendance is mandatory. The student is responsible for attendance at all class sessions and meetings. A pattern of repeated absence or tardiness will be reported to the faculty advisor and may result in development of a remediation plan by the PT Review Committee. Students must notify the instructor directly in writing via email for any absence. If the student is not able to send an email prior to an absence, the student must communicate with the program as early as is practically possible and then follow up with an email. Additional assignments or documentation may be required. See policy 04-03 Attendance for more details.

Appeals

The faculty of the Division of Physical Therapy realizes that occasionally some circumstances may prevent a student from performing optimally in every course during each term. Any student wishing to appeal a decision by an individual faculty member or by the Physical Therapy Review Committee or Division head must first appeal to the decision maker then to the next level within the division. If the student is not satisfied with the Division's decision, he/she may appeal as described in the SBU graduate catalog. The grade appeal process is described in the SBU graduate catalog. It is plausible that the successful appeal process creates a natural delay in matriculation due to the lockstep nature of the curriculum. Under rare circumstances, a student who was normally admitted to the program, is discovered to either knowingly or unknowingly mislead, misrepresent, or falsify elements related to admission standards. If this circumstance is discovered, regardless of when it is discovered, the status of an enrolled or admitted student is automatically revoked and the student forfeits any rights to appeal and any claim on monies already paid to the institution in the form of tuition and fees.

Official Communications

All official notices from the

Course Descriptions

Physical Therapy

PTH 2523 Introduction to Physical Therapy – 45 clock hrs (Spring, even years)
Introduces students to the multifaceted role of the physical therapy profession. Topics include the diversity and growth of health care and physical therapy, methodologies used in physical therapy education, and the concept of the health care team. Introduction to medical terminology will also be made, teaching the student to form medical terms, and define medical terms used in medical documents to be able to read and write these documents. Prerequisite: none.

PTH 5013 Psychosocial Issues of Health Care – 45 clock hrs
Introduction to the process of professional socialization through an understanding of the interaction between the student, health professionals, and society as it relates to Christian and worldview biases. Psychological and sociological effects of impairments, functional limitations, and disability resulting from injury or disease, as applicable to the patient, client, family, and therapist. Communication skills are presented including conflict resolution, individual and cultural differences, interview, and group processes. Emphasis on increased awareness of self and interaction with others. Prerequisite: Admission to the PT program.

PTH 5047 Human Anatomy – 105 clock hours
Normal human anatomy with emphasis on the musculoskeletal system and principles of articulation. Cadaver dissection. Prerequisite: Admission to the PT program. Course fee: $700

PTH 5064 Clinical Kinesiology – 60 clock hrs
Study of biomechanical and kinesiological principles as they influence human movement of the upper & lower extremities and spine with introduction to pathokinesiology. Course Prerequisite: Admission to the PT program.

PTH 5073 Physical therapy measurements – 45 clock hours.
Principles and measurement techniques of goniometry; Principles and performance of manual muscle testing the upper & lower extremity and trunk; Upper & Lower quarter surface anatomy and palpation; and postural assessment of normal and abnormal alignment; Principles and performance of gait analysis Course Prerequisite: PTH 5064 and 5047.

PTH 5093 Patient Care Skill for the Physical Therapist – 45 clock hrs
This course presents the first-year clinical science and skills including safety, universal precautions, transfer training, gait training, bed mobility, and patient positioning as well as other foundational elements to prepare the student for clinical experiences. Prerequisite: PTH 5047 and 5064.

PTH 5102 Therapeutic Modalities in Physical Therapy – 30 clock hrs
Application of external energy (heat, cold, sound, light, compression, traction, water, electricity, and other forms of electromagnetic energy) to effect therapeutic physiologic changes in human tissues. Concept2 0 612 792 reW* nBT/F1tW* gt thurse fee: $d abnormas-8(h)-fect2 1bn11(i.)3(M)-4(od)-5(a.)10(d)-11(3in)9(in)9

PTH 6325 Physical Therapist Management of Neurological Disorders 1 – 75 clock hrs
Concepts, principles, and procedures for application of the patient/client management model specific to neurological disorders with emphasis on spinal cord, demyelinating and lower motor neuron disorders. Prerequisite: PTH 6393 and 6273.

PTH 6332 Administration & Management – 30 clock hrs
This course will focus on the administration and management of physical therapy services. Topics of organizational structure, management theory, practice management, human resource management, motivational theory, medical-legal-political issues and agendas, fiduciary responsibility, budgeting, strategic planning, business communication, and accountability will be presented. Prerequisite: PTH 6022.

PTH 6393 Motor Control and Learning – 45 clock hrs
Basic neurosciences are presented with an emphasis on current theories of motor control and learning and the application of these theories and concepts to the patient/client management model in contemporary physical therapy practice. Prerequisite: PTH 5592.

PTH 6472 Pathology for Physical Therapists 1 – 30 clock hrs
General pathological conditions are presented with an emphasis on the natural course of musculoskeletal, neurologic, and systemic disorders/diseases managed by the physical therapist. Prerequisite: PTH 5047.

PTH 6501 Christian Applications for the Healthcare Professional 1 – 15 clock hrs
Evaluation of life and professional healthcare purposes from the Christian perspective. Prerequisites: PTH 5481

PTH 6551 Clinical Investigations 2 – 15 clock hours
This course will build on the learning from PTH 5151 and empower the learner to critically appraise professional literature and synthesize the information into a professional product. Course Prerequisite: PTH 5151.

PTH 6561 Clinical Investigations 3 – 15 clock hrs
This course will focus on the collection and analysis of data related to the research proposal. Course Prerequisite: PTH 6551.

PTH 6582 Prevention, Health Promotion, Fitness, and Wellness – 30 clock hrs
This course presents preventive practice and is offered as a guide for health, fitness, and wellness. The purpose of this course is to broaden the student's perspective of Physical Therapy from a clinical to a community perspective. This course will establish a foundational understanding of the opportunities, obligations, and responsibilities of the physical therapy professional in health promotion. Prerequisite: PTH 5221.

PTH 6603 Pathology for Physical Therapists 2 – 45 clock hrs
Second part of general pathological conditions is presented with an emphasis on the natural course of musculoskeletal, neurologic and systemic disorder/diseases managed by the physical therapist. Prerequisites: PTH 6472.

PTH 6621 Professional Development Seminar 2 – 15 clock hrs
This second-year seminar focuses on the professional accountabilities of a doctoring profession in the context of becoming a servant leader in a global society. Prerequisite: PTH 5611.

PTH 7428 Clinical Education 2 – 8 weeks of full-time clinical education
Each student will spend 8 weeks in each clinical experience working full time under the supervision of a licensed physical therapist implementing the patient/client management model. Each student will have four clinical experiences. One of the four will be in acute/subacute care, rehab, and orthopedics. The total minimum time for clinical education is 32 weeks. PTH 7418.

PTH 7438 Clinical Education 3 – 8 weeks of full-time clinical education
Each student will spend 8 weeks in each clinical experience working full time under the supervision of a licensed physical therapist implementing the patient/client management model. Each student will have four clinical experiences. One of the four will be in acute/subacute care, rehab, and orthopedics. The total minimum time for clinical education is 32 weeks. Prerequisite: PTH 7428.

PTH 7448 Clinical Education 4 – 8 weeks of full-time clinical education
Each student will spend 8 weeks in each clinical experience working full time under the supervision of a licensed physical therapist implementing the patient/client management model. Each student will have four clinical experiences. One of the four will be in acute/subacute care, rehab, and orthopedics. The total minimum time for clinical education is 32 weeks. PTH 7438.

PTH 7458 Clinical Education 5 – 8-10 weeks of full-time clinical education
Each student is expected to successfully complete a minimum of 32 weeks for clinical education. At times, students may present with difficulties (e.g. behavior, academic, health) that will prevent successful completion of this expectation. This on demand course is used as a final opportunity for the student successfully earn the minimum expectation of time in the clinic. This course will substitute for PTH 7418, 7428, 7438, 7448 as a degree requirement if needed. The length of time and the physical therapy clinical area will be directed by Review Committee. Prerequisite: PTH 7362.

PTH 7533 Sports Physical Therapy – 45 clock hrs
Prepares the student for a career as sports physical therapist. Issues related to the sports epidemiology, care, prevention and emergency management of sports related injuries as well as effective venue management will be presented. Other elements will be designing and implementing strategies to enhance human performance based in sound physiological principles and issues related to appropriate counseling and education. Prerequisite: PTH 6255.

PTH 7543 Practicum in Physical Therapy – 45 clock hrs
Non traditional physical therapy experiences will be presented. This elective course is negotiated between the instructor and the student to prepare a learning practicum in a non-traditional physical therapy venue. Prerequisite: By permission only.

PTH 7553 Global Learning in Physical Therapy – 45 clock hrs
A service learning experience directed at exposing the student to global healthcare issues and venues. Prerequisite: By permission only.

PTH 7571 Clinical Investigations 4 – 15 clock hrs
This course will focus on the preparation and formal presentation of collected and analyzed data from research study. Course Prerequisite: PTH 6561.

PTH 7633 Advanced Orthopedics – 45 clock hrs
Prepares the student for a career as an advanced orthopedic physical therapist. Issues related to current evidence based practice and manual therapy will be presented. Focus on professional development skills and knowledge base to pursue advanced orthopedic credentials. Prerequisites: PTH 6255.

Robert W. Plaster College of Business

Dean: Troy Bethards
Office: Taylor 106
(417) 328-1757

Mission Statement

The Robert W. Plaster College of Business equips students to pursue academic excellence through business programs with a biblical worldview in a caring environment committed to the principles of free enterprise.

Vision Statement

The Robert W. Plaster College of Business strives to be the premier provider of business programs among evangelical Christian universities, preparing Christ-centered servant leaders who leverage their academic experience for Kingdom service.

Core Values

The core values of the College of Professional Programs are:

- Integrity: Practicing the highest moral standards.
- Service: Helping others through academic, professional, and community activities.
- Respect: Honoring others through words and actions.
- Charity: Loving one another.
- Faithfulness: Remaining committed to God and biblical principles.
- Truthfulness: Pursuing honesty through the Word of God.
- Humility: Approaching all situations with a humble attitude.
- Perseverance: Persisting in the face of challenges.
- Professionalism: Exhibiting compassionate competence.
- Excellence: Striving for greatness.

Accreditation

The MBA program at Southwest Baptist University is accredited by the Accreditation Council for Business Schools and Programs.

Faith Integration

Faculty in the College are committed to the University and College mission statements, which explicitly directs instruction of the College disciplines from the context of a Christian worldview. In addition to providing a strong and rigorous curriculum in each of our specialties, our duty as Christian scholars is to help frame both our discipline and the practice of that discipline within a biblical and more specifically, a Christian context. This commitment to integrate discipline with Christian faith and practice occurs throughout the courses taught within the College. Furthermore, the College integrates and promotes the Biblically supported core values mentioned above in the graduate programs.

Assessment

The College faculty believes assessing educational outcomes in business is important. Outcomes assessment is a way to evaluate College programs and academic achievement of students in relation to similar colleges. Therefore, all graduates from the Robert W. Plaster College of Business are required to participate in an assessment instrument. The information obtained is used to measure student competencies and provide feedback to improve the quality of the educational experience for students.

Master of Business Administration

Coordinator: Levi Bridge
Office: Taylor Free Enterprise Center 121
(417) 328-1758
Faculty: Troy Bethards, Levi Bridge, Angie Brown-Peterson, Kristin Hamm, Allison Langford, David Liu, Baochuan Lu, Nathan Wright

Mission of the MBA Program

The mission of the Master of Business Administration program is to equip graduate students from a Christ-centered perspective, building on foundational business principles, with the interpersonal, critical thinking, and analytical skills to empower them to become servant leaders in a global community.

Admission Requirements

Admission to Unclassified Status

Students who do not wish to pursue a degree but who are eligible for graduate study may take up to six graduate credit hours in the Robert W. Plaster College of Business. Applicants who have not completed the application process are also placed in this status until requirements are met.

Admission to Classified Status

Students may be fully admitted or conditionally admitted to the graduate program. Classified status students are admitted to the program in one of four classification categories:

1. Fully Admitted – The student meets all admission standards and has been admitted to the program of study.
2. Conditionally Admitted
    a. Academic Probationary Admission – The student meets all admission standards except that the student does not present a 2.75 grade point average. This student may be admitted as a probationary student pending completion of nine hours of graduate level work with grades of "B" or better.
    b. Senior Admission – During the last year of their baccalaureate degree program, a current SBU student can apply for admission to the Master in Business Administration program. During this same timeframe, the individual can begin taking graduate courses as a dually-enrolled student if:

International Students

International students must meet the admission requirements for the MBA program. As part of the admissions process, an international credential evaluation is required which reports prior university study. SBU accepts evaluations from World Education Services (WES), found at www.wes.org or Educational Credential Evaluators (ECE) found at www.ece.org. An official international credential evaluation should come directly to Southwest Baptist University electronically or through the mail in a sealed envelope. Transfer credit will be applied according to information reported on the official evaluation. International students who transfer work to SBU from foreign institutions are responsible for any evaluation fees associated with the transfer of credits. A letter of acceptance will be issued only when an applicant is found eligible for admission.

Prerequisites

The Master of Business Administration program requires that students have prior knowledge in certain areas of study before fully pursuing the MBA. The prerequisite of prior knowledge is required for three reasons:

- It establishes a baseline level of knowledge for all MBA students.
- Having a baseline level of knowledge helps to ensure SBU offers a quality MBA program.
- Ensuring each student has a given level of knowledge in the vital disciplines related to the MBA translates into a greater likelihood of student success in completing the program.

Each student is required to take the MBA Inbound Assessment comprised of the following subjects: Accounting, Economics, Finance, Management, Marketing, Statistics, and APA writing format. Based on the results of the student's assessment results will determine whether leveling ęete s veling ęe

Master of Business Administration

To receive the MBA degree, a student must:

1. Meet all graduate admission standards, including completion of a baccalaureate degree, and completion of admission application and file.
2. Complete a plan of graduate study consisting of at least 27 semester hours.
3. Maintain a graduate level GPA of at least 3.00 on a 4.00 scale with no grade below a C (2.00). Students receiving two grades of "F" are automatically dismissed from the graduate program. Students may reapply for admission after a mandatory one-year suspension.
4. Complete all degree requirements within a five-year period following admission to the graduate degree program.
5. Participate in commencement exercises unless absence is approved by the Provost.

Outbound Assessment

As part of the degree requirements, each student is required to pass a comprehensive examination at or near the end of their study. The examination will test the extent to which the student can analyze, synthesize, and apply that which has been learned from the various graduate study experiences.

Program of Study and Academic Regulations
The MBA degree program will consist of a minimum of 27 credit hours. Everyone enrolled in the MBA prog

internal control, financial reporting and financial statement analysis. This course is a leveling course, which meets an MBA prerequisite; it cannot be counted or substituted for another MBA course.

ACC 5010 Accounting Proficiency – 0 hours (Fall/Spring)
This course is an academic leveling course in Accounting for incoming graduate students. Course Fee: $50.

ACC 5013 Accounting Foundations II (cross-listed with ACC 2043) – 3 hours (Fall/Spring)
A continuation of ACC 5003 that addresses managerial accounting and the role of accounting in the improvement of management practices. Particular attention is given to cost accumulation, cost behavior, analysis, budgeting, management decision-making and control, time-value-of-money and capital budgeting. This is a leveling course, which meets an MBA prerequisite. Prerequisite: ACC 5003 (or undergraduate equivalent).

ACC 5113 Accounting Concepts for Managers – 3 hours (Fall/Spring)
The application of accounting principles and techniques to managerial planning and controlling activities. Areas emphasized will include behavior of cost, budgeting, accounting analysis, and improving managerial tools used in decision-making. Prerequisite: ACC 2043/5013.

Business

ethical leadership, the ethical characteristics of human organization, the relationship of the organization to society, and the development of an ethical organizational culture.

BUS 5053 Global Business Practice and Opportunity – 3 hours (Spring)
This course equips students to deal effectively with the challenges of establishing and managing international subsidiaries. It includes identifying and evaluating international opportunities and risks as well as the fundamentals of international sales and distribution. It also introduces students to the important roles of international organizations such as the World Bank, IMF, WTO, EXLM, PEFCO, OPIC, OPEC, regional development banks and a variety of key trade agreements. Students enrolled in the course will either participate in an extensive course project or a structured one week international business experience. The cost of the trip will vary from year to year and will be an additional expense borne by the students choosing to participate. Prerequisite: MGT 3013/5003 and ECO 2033/5013. Course fee: $2000.

BUS 5203 Data Analytics – 3 hours (Spring)
Students will be exposed to data analytic practices in the business world such as how data is created, stored, and accessed. How organizations utilize data and create environments that encourage analytics. This is a foundational course for data analytics.

BUS 5213 Processing Data for Decision-Making – 3 hours (Summer)
Understanding how to collect and utilize data in decision-making using analytic techniques (data mining, predictive analytics, and machine learning algorithms) to find patterns of relationships between data elements. Students will learn how to gather appropriate and analyze data to lead decision-makers to an enhanced understanding of the data and its application to management.

BUS 5223 Leading Data Analytics Projects – 3 hours (Summer)
This course will expose students to the critical components of operationalizing business intelligence and data analytics for improved decision-making and quality improvement within an organization. Specifically, students will learn how to take on the role of a business intelligence consultant and apply data analytics techniques to inform business decision-making within a business context.

BUS 598(1-3) Internship – 1-3 hours (Summer/Fall/Spring)
Academically planned and supervised work experience (160 hours) in area(s) of the student's specialization, approve25t739h10(h)6(in)9e (ro)-8(j)-368th((s)10(p)-3(e)-TnBT/F1 11 Tf1 0 0 1 72.025 303.85 Tm0 G[(A)-3

Economics

ECO 5003 Economic Foundations (cross-listed with ECO 2023) – 3 hours (Fall/Spring)
A study of economic principles with emphasis upon microeconomics. Includes a study of economics of the firm, consumer demand theory and current problems. A practical research paper in managerial economics will be conducted. This course is a leveling course which meets an MBA prerequisite; it cannot be counted or substituted for another MBA course.

ECO 5010 Microeconomics Proficiency – 0 hours (Fall/Spring)
This course is an academic leveling course in Microeconomics for incoming graduate students. Course Fee: $50.

ECO 5013 Economic Foundations II (cross-listed with ECO 2033) – 3 hours (Fall/Spring)
A study of economic principles with emphasis on macroeconomics designed to provide a broad understanding of the economy. Emphasis is on aggregate problems and issues considered important in society. This course is a leveling course which provides a foundation for the MBA program; therefore, it cannot be substituted for another MBA course.

ECO 5020 Macroeconomics Proficiency – 0 hours (Fall/Spring)
This course is an academic leveling course in Macroeconomics for incoming graduate students. Course Fee: $50.

FIN 599(1-3) Independent Study in Finance – 1-3 hours (On Demand)
Independent study of some problem or area not covered in organized courses. The study is under the direction of a division member in whose field of specialization the problem lies.

Health Administration

HAD 5093 Organizational Analysis & Innovation – 3 hours (Spring, odd years)
The purpose of this course is to learn the complex dynamics of organizational process, structure, culture, and outcomes, as well as, the method of organizational analysis. Also included are large and small organizational responses and resistance to change and innovation, as well as, methods of fostering creativity and positive change.

HAD 5113 Advanced Healthcare Leadership & Administration – 3 hours (Fall, even years)
This course prepares leaders who facilitate and integrate complex structures and processes in healthcare systems. Students will gain an understanding of partnerships, accountability, continuum-defined healthcare systems, self-managed teams and value-based organizations as well as develop a plan for career development.

HAD 5123 Health Care Organizations – 3 hours (Fall, even years)
This course examines historical perspectives and the current U.S. health care system and health care delivery models.

product and enterprise competitiveness, including allocating resources; designing, pricing and positioning products; creating awareness through promotion; creating accessibility through distribution strategies; and integrating the marketing function with other functions in the organization. Prerequisite: MKT 3023/5003.

MKT 5203 Data Analytics (this course will be cross-listed with BUS 5203 Data Analytics) – Students will be exposed to data analytic practices in the business world such as how data is created, stored, and accessed. How organizations utilize data and create environments that encourage analytics. This is a foundational course for data analytics.

MKT 5033 Consumer Behavior – A review of the various theories, models, and techniques that attempt to explain consumer behavior. The course consists of behavioral theories, contemporary research, and case studies designed to illustrate the prominent issues involved in developing consumer-oriented marketing strategies.

MKT 5253 Digital and Social Media Marketing –This course covers a variety of topics including online advertising, email marketing, mobile advertising, search engine optimization, social media marketing, online listening and monitoring, and web and social media analytics. Through course assignments and a final project/presentation, students develop capabilities in designing, implementing, and evaluating digital marketing strategies. Students also have the opportunity to gain hands-on learning experience by participating in digital marketing online learning modules

MKT 599(1-3) Independent Study in Marketing – 1-3 hours (On Demand)
Independent study of some problem or area not covered in organized courses. The study is under the direction of a division member in whose field of specialization the problem lies.

A person who wishes to audit a course must have permission from the instructor and enroll as an auditor at the same time and under the same procedures as for credit. This status will permit the student to attend class but does not allow the student to take tests or have assignments graded by the instructor. Regular class attendance is expected. Auditors should consult with the instructor regarding restrictions and expectations. Change from credit status to audit status must be approved by the instructor and the Division head of Education. Persons who are not currently enrolled in the University must apply for

Total: 33 credit hours

Persons wishing to pursue the Master of Science in Education degree at Southwest Baptist University should complete the process of admission to the graduate program as a classified degree-seeking student prior to the completion of 9 credit hours at SBU.

Assessment

In the Graduate Programs in Education, periodic measurements of student perceptions and intellectual growth are obtained as one means for the University to assess and improve its academic programs and student learning. The information obtained is used to measure and develop student competencies and to determine and improve the quality of the educational experience for students. Alumni of the program will be surveyed every 2-5 years, asking them to evaluate the major degree program components and appropriateness to their work in education.

Admission Procedures

A. Criteria for full or unconditional admission to the Master of Science degree program:
    1. A Missouri Teaching Certificate, or a passing score on the Graduate Record Exam; and
    2. An undergraduate Grade Point Average of at least 2.75 on a 4.00 scale; and
    3. A positive recommendation for admission from the Graduate Education Admissions Committee.
B. Admission Procedures for the Master of Science degree program:

    Submit the following materials to the Office of Graduate Admissions:

    1. An official transcript showing completion of a bachelor's degree.
    2. Official transcript(s) showing any previous graduate study.
    3. A Graduate Studies application.
    4. One of the following:
        a. A copy of the applicant's Missouri Teaching Certificate or
        b. An official report of passing scores made on the Graduate Record Examination (GRE). (An M.S. degree from an accredited school may be substituted for testing

the view of the committee demonstrate potential for completing the program and making a worthy contribution through teaching or building level administration.

4. The Office of Graduate Admissions will notify the applicant in writing of the decision of the Graduate Admissions Committee. If the applicant is admitted conditionally, the conditions for continuing in the program will be listed and communicated in writing. An advisor will be announced in the letter. Students should communicate with their assigned advisor as soon as possible.

C. Conditional admission to the Master of Science Degree Program

Conditional Admission may be granted upon the recommendation of the Graduate Education Admissions Committee for a person who does not fully meet the criteria given above. When a person is granted conditional admission, the conditions for continuing in the program are communicated in writing by the Office of Graduate Studies.

Degree Requirements

To receive the Master of Science degree a student must:

1.

Committee Action

After all admissions materials are filed, the Graduate Admissions Committee will meet and determine the admissibility of the candidate. One of the following actions will be taken:

The candidate may be unconditionally admitted to the graduate program at Southwest Baptist University.

The candidate may not be admitted to the graduate program and may not pursue a graduate degree at Southwest Baptist University.

The candidate may be conditionally admitted and may proceed to pursue the appropriate master's degree if stated conditions are continuously met. The Graduate Admissions Committee may grant conditional admission to persons who do not fully meet all admissions criteria, but in the view of the committee demonstrate potential for completing the program and making a worthy contribution through teaching or building level administration.

The Office of Graduate Admissions will notify the applicant in writing of the decision of the Graduate Admissions Committee. If the applicant is admitted conditionally, the conditions for continuing in the program will be listed and communicated in writing. An advisor will be announced in the letter. Students should communicate with their assigned advisor as soon as possible.

C. Conditional admission to the Master of Science Degree Program

Conditional Admission may be granted upon the recommendation of the Graduate Education Admissions Committee for a person who does not fully meet the criteria given above. When a person is granted conditional admission, the conditions for continuing in the program are communicated in writing by the Office of Graduate Studies.

Degree Requirements

To receive the Master of Science degree a student must:

1. Complete all course requirements;
2. Complete all course work with no more than 6 semester hours of C;
3. Receive a C or higher in all course work;
4. No more than 49% of the degree may be taken at one location with the exception of the Bolivar, Mountain View, Salem, or Springfield campuses;
5. Complete all requirements within 5 years of the date admitted to the graduate program. Requests for extensions must be made in writing and submitted to the Division Head of Education.

Persons wishing to pursue the Master of Science in Education degree at Southwest Baptist University should complete the process of admission to the graduate program as a classified degree-seeking student prior to the completion of 9 credit hours at SBU. The degree seeking student must complete, file and obtain approval of an official plan of study within 2 weeks following admission to the program. Plan of Study forms are available from the Office of Graduate Studies in Education. At least 15 hours must be completed after official admission to the degree program. The student should develop the plan of study in consultation with his/her advisor. As the student progresses through the program, any necessary changes in the plan of study must have the approval of the same advisor and the Division head of Education. Advisors will note changes in the permanent file of the student in the Office of Graduate Studies.

a. Submit the following materials to the Office of Graduate Admissions:
b. An official transcript showing completion of a bachelor's degree.
c. Official transcript(s) showing any previous graduate study.
d. A Graduate Studies application.
e. One of the following:
    i. A copy of the applicant's Missouri Teaching Certificate or
    ii.

B. Admission Procedures for the Master of Science degree program:

Submit the following materials to the Office of Graduate Admissions:

1. An official transcript showing completion of a bachelor's degree.
2. Official transcript(s) showing any previous graduate study.
3. A Graduate Studies application.
4. One of the following:
    a. A copy of the applicant's Missouri Teaching Certificate or
    b. An official report of passing scores made on the Graduate Record Examination (GRE). (An M.S. degree from an accredited school may be substituted for testing requirement.)
5. An application fee (waived for SBU alumni).
6. An admission questionnaire, including a statement describing the applicant's motivation for pursuing a degree at Southwest Baptist University, must be submitted by the applicant.

Committee Action

After all admissions materials are filed, the Graduate Admissions Committee will meet and determine the admissibility of the candidate. One of the following actions will be taken:

1. The candidate may be unconditionally admitted to the graduate program at Southwest Baptist University.

2. The candidate may not be admitted to the graduate program and may not pursue a graduate degree at Southwest Baptist University.

3. The candidate may be conditionally admitted and may proceed to pursue the appropriate mast5 441.approp̈e Admiss

Total: 34 credit hours

Persons wishing to pursue the Master of Science in Education degree at Southwest Baptist University should complete the process of admission to the graduate program as a classified degree-seeking student prior to the completion of 9 credit hours at SBU.

Assessment

In the Graduate Programs in Education, periodic measurements of student perceptions and intellectual growth are obtained as one means for the University to assess and improve its academic programs and student learning. The information obtained is used to measure and develop student competencies and to determine and improve the quality of the educational experience for students. Alumni of the program will be surveyed every 2-5 years, asking them to evaluate the major degree program components and

4. The Office of Graduate Admissions will notify the applicant in writing of the decision of the Graduate Admissions Committee. If the applicant is admitted conditionally, the conditions for continuing graduate study must be met within the first nine (9) semester hours of graduate study.

- EDU 5033 Learners and the Learning Process
- EDU 5083 Educational Research
- EAD 6001 Introduction to Technology for Administrators
- EAD 6002 Foundations of Educational Administration
- EAD 6014 School Administration
- EAD 6024 School Curriculum
- EAD 6053 School Supervision
- EAD 6062 Internship 1
- EAD 6071 Internship 2
- EAD 6083 Essentials in Law, Finance and Buildings
- EAD 6093 Administration of Special Programs
- EAD 6113 Administrative Communication, Innovation and Management
- EAD 6143Educational Organizations, Leadership and Change

Total: 35 credit hours

Persons wishing to pursu q0.(o)-8(u)6(D2s11(Sgs(1)-13(I)9(n)1 [(P)7(e)-)10( )9(o)-8()3(p)13(l)[(in)9(15(,)9( )9(F)]TJETQ

2. An official report of passing scores made on the Graduate Record Examination (GRE). (An M.S. degree from an accredited school may be substituted for testing requirement.)

v.

Students who wish to pursue the Specialist Degree in Curriculum and Instructional Leadership must have a master's degree in an educational field and should complete the process of admission to the graduate program as a classified degree-see

provided for the student. The program has been developed in accordance with certification requirements established by the State Board of Education of the State of Missouri. (Certification programs are administered by the Department of Elementary and Secondary Education). The program is 35 credit hours with students required to maintain continuous enrollment until the completion of the field study.

The Education Specialist degree will include the following courses:

- EAD 7000 Continuous Enrollment (as needed to complete field study)
- EAD 7002 Educational Technology
- EAD 7003 School District Administration
- EAD 7013 Personnel Administration
- EAD 7023 Advanced School Finance
- EAD 7033 School Planning & Maintenance
- EAD 7043 Research and Statistics
- EAD 7053 Advanced School Law
- EAD 7063 Field Study
- EAD 7073 Internship in Superintendency
- EAD 7093 Politics in Education
- EAD 7123 The Superintendency
- EAD 7133 Capstone

Total: 35 credit hours

Students who pu

verify, explain, and justify findings of the intensive directed research project. This culminating assessment requires the student to demonstrate a high degree of understanding of a leadership related topic.

Track Two: Candidates holding the MS in Educational Administration with initial certification as a building level administrator may choose to apply for the Ed.D. Leveling Program. This opportunity allows students to complete required Specialist courses a year prior to actual participation in the Ed.D. Courses.

The following TRACK TWO LEVELING courses are required:

- EAD 7003 School District Administration
- EAD 7013 Personnel Administration
- EAD 7023 Advanced School Finance
- EAD 7033 School Planning and Maintenance
- EAD 7043 Research and Statistics
- EAD 7073 Internship in Superintendency
- EAD 7123 The Superintendency
- Track One Courses (after approval)

Upon completion of these courses, student performance will be evaluated and final acceptance into the Ed.D. Program will be determined. Once the Ed.D. courses are complete, the student will be recommended for the advanced principal certificate and the superintendent certificate upon successful completion of the SSA and required years of experience as a building level administrator as prescribed by DESE. Students who have completed track two leveling may request the Educational Specialist Degree after the third semester of track one. This allows students to be recommended early for the advanced principal certificate and/or the superintendent certificate.

Track Three: Students with a Master's degree in an education related field and interested in building administrator certification must complete the following course work PRIOR to being considered for the Track Two Leveling Program:

- Master's level research course
- EDU 5083 Educational Research
- EAD 6002 Foundations of Educational Administration
- EAD 6014 School Curriculum
- EAD 6024 School Administration
- EAD 6053 School Supervision
- EAD 6093 Administration of Special Programs
- EAD 6062 Internship I
- EAD 6071 Internship II
- Track Two Courses (after approval)

Students completing the leveling courses and the Education Specialist and all DESE required assessments will receive endorsement as a building level administrator. Students who have completed track two leveling may request the Educational Specialist Degree after the third semester of track one. This allows students to be recommended early for the advanced principal certificate and/or the superintendent certificate.

Track Four: St

5. Three recommendation forms completed by those knowledgeable of applicant's professional, academic, and ethical qualities (Leveling students: Ensure one recommendation is from a current SBU professor).
6. Submission of an essay describing professional accomplishments, career goals, and personal philosophy of leadership (no more than two pages in length).
7. Submission of a professional vitae/resume.
8. Submission of administration certifications if pursuing certification. Submission of teaching certification for all (Application fee: $100).
9. The EdD Admissions Committee composed of members of the graduate studies program in education may re730f1 0 0 1 90.05 641.2 Tm0 G -0.09 Tc [7.)]all

- EDU 5023 Curriculum Design and Development
- EDU 5033 Learners and the Learning Process
- EDU 5073 MS Capstone
- EDU 5083 Educational Research
- Electives based on an individual plan of study – 24 credit hour minimum

Total: 36 credit hours

Admission Procedures

A. Criteria for full or unconditional admission to the Master of Science degree program:
    a. Completion of Teacher Education File; and
    b. An undergraduate Grade Point Average of at least 2.75 on a 4.00 scale; and
    c. A positive recommendation for admission from the Graduate Education Admissions Committee.
B. Admission Procedures for the Master of Science degree program:
    a. Submit the following materials to the Office of Graduate Admissions:
        i. An official transcript showing completion of a bachelor's degree.
        ii. Official transcript(s) showing any previous graduate study.
        iii. A Graduate Studies application.
        iv. The following: Completion of Teacher Education File.
        v. An application fee.
        vi. An admission questionnaire, including a handwritten statement describing the applicant's motivation for pursuing a degree at Southwest Baptist University, must be submitted by the applicant.

Committee Action

After all admissions materials are filed, the Graduate Admissions Committee will meet and determine the admissibility of the candidate. One of the following actions will be taken:

1. The candidate may be unconditionally admitted to the graduate program at Southwest Baptist University.
2. The candidate may not be admitted to the graduate program and may not pursue a graduate degree at Southwest Baptist University.
3. The candidate may be conditionally admitted and may proceed to pursue the appropriate master's degree if stated conditions are continuously met. The Graduate Admissions Committee may grant conditional admission to persons who do not fully meet all admissions criteria, but in the view of the committee demonstrate potential for completing the program and making a worthy contribution through teaching or building level administration.
4. The Office of Graduate Admissions will notify the applicant in writing of the decision of the Graduate Admissions Committee. If the applicant is admitted conditionally, the conditions for continuing in the program will be listed and communicated in writing. An advisor will be announced in the letter. Students should communicate with their assigned advisor as soon as possible.

C. Conditional admission to the Master of Science Degree Program

is granted conditional admission, the conditions for continuing in the program are communicated in writing by the Office of Graduate Studies.

Degree Requirements

To receive the Master of Science degree a student must:

1. Complete all course requirements;
2. Complete all course work with no more than 6 semester hours of C;
3. Receive a C or higher in all course work;
4. No more than 49% of the degree may be taken at one location with the exception of the Bolivar, Mountain View or Salem campuses;
5. Complete all requirements within 5 years of the date admitted to the graduate program. Requests for extensions must be made in writing and submitted to the Chair of Graduate Studies in Education.
6. Complete all certification requirements.

Persons wishing to pursue the Master of Science in Education degree at Southwest Baptist University should complete the process of admission to the graduate program as a classified degree-seeking student prior to the completion of 9 credit hours at SBU. The degree seeking student must complete, file and obtain approval of an official plan of study within 2 weeks following admission to the program. Plan of Study forms are available from the Office of Graduate Studies in Education. At least 15 hours must be completed after official admission to the degree program. The student should develop the plan of study in consultation with his/her advisor. As the student progresses through the program, any necessary changes in the plan of study must have the approval of the same advisor and the Division head of Education. Advisors will note changes in the permanent file of the student in the Office of Graduate Studies.

Certification Program LTC 501 will be part of this course. Successful completion of the material will lead toward initial athletic administration certification.

AAD 5003 Organization and Administration of Athletics – 3 hours
This course provides an overview of the theoretical foundations and applied areas in administration of athletic programs. Topics to be covered include: human resources management, facility management, sport marketing, budgeting, fundraising, ethics, and the future of athletics administration. The course is intended as a basic introduction into the principles of athletic administration. Successful completion of the material will lead toward initial athletic administration certification.

The overarching purpose of the course is to enhance endeavors of teachers to improve student learning. Prerequisite: EDU 2113 or hold teaching certificate.

EDU 5043 Brain-Based Teaching and Learning for Special Needs Students – 3 hours
Examination of how to address the unique learning problems of students with special needs, with a focus on insights gained from research on the function of the human brain. Quality learning experiences will be designed based on knowledge acquisition and learning modalities of students. Strategies will be discussed/developed to create learning environments for special needs students.

EDU 5053 Philosophies of Education – 3 hours
This course provides an in-depth examination of major philosophies of education, and their relation to teaching practice, methods, curriculum, and educational administration. Philosophies examined include idealism, perennialism, pragmatism, existentialism, romanticism, hermeneutics and perspectivism.

EDU 5063 Human Growth and Development – 3 hours
A "Life-Span" study of human growth and developmental processes including physiological, psychological and sociological influences and effects. Students receiving credit for this course cannot receive credit for both PSY 3053 and PSY 4033. Prerequisites: PSY 1013 or EDU 2113.

EDU 5073 Master's Capstone – 3 hours
A culminating course designed to have students synthesize, articulate, and apply knowledge obtained from the three core courses as well as their electives. The capstone course for the Master of Science in Education degree will provide an avenue for students to demonstrate a direct link to the impact that their individual programs have in the preK-12 learning environment. Prerequisites for this course are EDU 5033, EDU 5023 and EDU 5083.

EDU 5083 Educational Research – 3 hours
Concepts of research design, methodology, sampling techniques, internal and external validity, the scientific method in educational problem solving, and statistical treatment. Included are assumptions underlying the use of statistical tests, selection of appropriate statistical techniques, and the interpretation of the results of the analysis. Critical analysis and evaluation of published educational research studies and the writing of educational proposals are major components.

EDU 5093 Master's Project – 3 hours
The Master's Research Project consists of a field based project centering upon a practical problem of special interest to the student. The student will identify the problem and develop a proposed plan, complete the project under supervision (usually in one's place of work), and develop a comprehensive report. The written report will be bound and placed in the Hutchens Library. Prerequisite: EDU 5083.

EDU 5103 Cooperative Learning – 3 hours
This course will provide basic information concerning the history, development, strategy, and forms of cooperative learning. Students will develop strategies that can be used in their respective disciplines.

EDU 5112 Teaching Writing – 2 hours
This course is designed to stress the teacher's role in the writing process and introduce writing activities that may be implemented in the classroom for different areas of the curriculum. A variety of instructional approaches to teaching middle school students to write will be addressed. The course will focus on writing as process and product. Preservice teachers will experience assessing students' writing. Prerequisites: EDU 2113, 2313, 2141, 3.00 GPA, and Teacher Education requirements. Must be taken as part of the professional block semester unless permission is granted by the Director of Teacher Education

acquisition and learning modalities of students. Strategies will be discussed/developed to create learning environments that facilitate the construction of knowledge and retention of information.

EDU 5203 Curriculum Methods in Early Childhood Education – 3 hours
Exploration of the subject of early childhood programming with a focus on the importance of preparing materials and learning techniques to advance the physical, emotional, and cognitive development of young children. Emphasis is on adapting materials and methods to the needs of young children. Offered only on the Bolivar campus.

EDU 5213 Current Issues in Educational Technology – 3 hours
Instructional technology is at the center of many of both the opportunities and the controversies in education and training today. Using a problem-based learning instructional strategy, this course helps students examine many of the issues at the forefront of our field, from what instructional technology is through designing instruction to what students might find on the Internet. The set of issues is always shifting as the field grows and changes. The course is meant for those nearing the completion of their degree, not for beginners.

EDU 5223 Issues and Trends in Early Childhood Education – 3 hours
Current trends and issues in early childhood education with emphasis on the study of research and recent findings in -5(ro)-8(n)10(t)-9c.65 Tm0 G[re)-2(c)9(e)-3(n)10(t)-9( )9(f)-5(in)9(d)-11(in)9(g)-2(s 1.10(( )9(t)-9(h)

EDU 5413 Internet Applications for Teachers – 3 hours
An introduction to the variety of educational resources on the Internet and the essential skills of use of Internet e-mail, FTP, Telnet, and World Wide Web through Netscape. Basic computer skills are required. Students will print, save to disk, and create portfolios that can be used in their curriculum.

EDU 5423 Computer Applications in Education – 3 hours
Designed for K-12 educators in the appropriate use of technology to facilitate the teaching and learning process. Instructional methods will be explored, utilizing a variety of technology applications for collaboration and communication including the integration of computers and educational technology into specific curricular areas as well as across the curriculum. In addition, participants will learn about assessment in the technology-enriched classroom and develop critical thinking, analysis, and synthesis skills. Lab fee $15.

EDU 5433 Blogs, Podcasts, Wikis & Web Page Application for Teachers – 3 hours
This course is designed for educators who are interested in creating and maintaining blogs, podcasts, Wikis, and web pages to enhance internal and external communication and the teaching and learning process. Participants will learn how to create a podcast as well as how to create and maintain a Wiki, blog, and web page.

EDU 5463 Middle School Philosophy and Organization – 3 hours
A focus on the historical and philosophical foundations of the traditional junior high and subsequent middle school movement emphasizing a connection between practice and research. Prerequisites: EDU 2113, 2131, 2313, and 3.00 GPA, and Teacher Education requirements. Only offered on the Bolivar campus during the fall semester.

EDU 5473 Psychology of the Middle School Student – 3 hours
This course offers a broad overview of the history of young adolescent psychology, its advocates, researchers, and its implications for middle level educational practices. Prerequisites: EDU 2113, 2131, 2313, 2463, 3.00 GPA, and Teacher Education requirements. Only offered on the Bolivar campus during the fall semester.

EDU 5493 Middle School Curriculum – 3 hours
This course offers an in-depth study of curriculum development and instructional strategies targeting the young adolescent. As a result of this course, students will develop pedagogical practices that meet the vast physical, emotional, social, intellectual, and affective developmental needs of young adolescents. A Field Based Internship must be taken concurrently. Prerequisites: EDU 2113, 2131, 2313, 2463, 3.00 GPA, and Teacher Education requirements. Only offered on the Bolivar campus during the spring semester.

EDU 5502 Methods of Teaching Theatre – 2 hours
An introduction to methods of teaching theatre in the secondary school. Topics include curriculum development; teaching strategies; and assessment. Additionally, this course addresses strategies for organizing and implementing a production schedule. Prerequisites: EDU 2113, 2141, 2313 and 3.00 GPA

EDU 5503 Organization and Administration of Physical Education – 3 hours
Advanced organization and management of physical education and interscholastic athletic programs. Only offered on the Bolivar campus during the fall semester.

EDU 5512 Methods of Teaching Art, K 12 – 2 hours
Understanding motivation, materials and techniques in school art programs. Prerequisites: EDU 2113, 2313, Field Experience I, 3.00 GPA, and Teacher Education requirements. Offered only on the Bolivar campus during the fall semester.

EDU 5513 Methods of Teaching Mathematics in the Middle and Secondary Schools – 3 hours
Theory and application of current practices in teaching mathematics in middle and secondary schools. Prerequisites: EDU 2113, 2313, Field Experience I, 3.00 GPA, and Teacher Education requirements. Only offered on the Bolivar campus during the spring semester.

EDU 5522 Methods of Teaching Science in the Middle and Secondary Schools – 2 hours
Course will provide practical methods for the prospective teacher to use for the instruction of middle and secondary school students in such areas as laboratory safety, investigative and questioning skills. Course activities will include inquiry teaching, use of demonstrations in teaching, budgeting and supply ordering, science fairs and projects, and the use of the computer in the science classroom. Prerequisites: EDU 2113, 2313, Field Experience I, 3.00 GPA, and Teacher Education requirements. Only offered on the Bolivar campus during the fall semester.

EDU 5523 Methods of Teaching Business Subjects in the Secondary School – 3 hours
Designed to analyze instructional techniques and procedures utilized in teaching business subjects. Special attention given to objectives, subject matter content, instructional materials, class activities and methods of evaluating in typewriting, accounting, shorthand, office practice, and general business. Prerequisites: EDU 2113, 2313, and Teacher Education requirements. Only offered on the Bolivar campus on sufficient demand.

EDU 5533 Methods of Teaching Health and Physical Education, 5-12 – 3 hours
Teaching methods, selection of activities, program planning, emphasis on development of a progressive curriculum (restricted to health and physical education majors and minors). Prerequisites: EDU 2113, 2313, Field Experience I, 3.00 GPA, and Teacher Education requirements. Only offered on the Bolivar campus during the fall semester.

EDU 5542 Methods of Teaching Social Studies in the Middle and Secondary Schools – 2 hours
Exploration of basic concepts within each of the social sciences and possible teaching methods. Prerequisites: EDU 2113, 2313, Field Experience I, 3.00 GPA, and Teacher Education requirements. Only offered on the Bolivar campus during the spring semester.

EDU 5543 Methods of Teaching Writing in the Secondary School – 3 hours
Theory and application in the teaching of writing and grammar in secondary schools with emphasis on the writing process. A requirement for secondary English majors. Prerequisites: EDU 2113, 2313, Field Experience I, 3.00 GPA, and Teacher Education requirements. Only offered on the Bolivar campus during the spring semester.

EDU 5552 Methods of Teaching Speech in the Middle and Secondary Schools – 2 hours
Emphasis on principles, techniques and problems that are unique in teaching speech. Unit and course plans are developed for all areas of speech. Attention is given to directing forensics and dramatic activities. Prerequisites: EDU 2113, 2313, Field Experience I, 3.00 GPA, and Teacher Education requirements. Only offered on the Bolivar campus during the fall semester.

EDU 5553 Measurement and Evaluation in Physical Education – 3 hours
A course to acquaint students with various evaluation methods in physical education. Practice is given to administering tests and interpreting results with appropriate statistical procedures.

EDU 5562 Methods of Teaching Instrumental Music in the Middle and Secondary Schools– 2 hours
Study of philosophy of music education, administrative and teaching techniques, and materials for teaching instrumental music in the middle and secondary schools. Music majors and minors only.

Prerequisites: EDU 2113, 2313, MUS 1621, MUS 1623, 3.00 GPA, and Teacher Education requirements. Only offered on the Bolivar campus during the fall semester (even years).

EDU 5563 Methods of Teaching Foreign Language – 3 hours
Study of methods of teaching modern languages in public school. Prerequisites: EDU 2113, 2313, Field Experience I, 3.00 GPA, and Teacher Education requirements. Only offered on the Bolivar campus on sufficient demand.

EDU 5573 Methods of Teaching Vocal Music in the Middle and Secondary Schools – 3 hours
Study of philosophy of music education, administrative and teaching techniques, and materials for teaching vocal music in middle and secondary schools. Music majors and minors only. Prerequisites: EDU 2113, 2141, 2313, MUS 1621, MUS 1623, 3.00 GPA, and Teacher Education requirements. Only offered on the Bolivar campus during the fall semester (odd years).

EDU 5583 Character Education – 3 hours
This course will provide a knowledge and background of Character Education. We will explore the development of good. Character building skills, such as respect, responsi3exhec eill e9o.T

EDU 5663 Child Abuse and Neglect – 3 hours
This course is designed to acquaint the student with child abuse and neglect, causes, treatment and

EDU 598(1-3) Internship/Practicum – 1-3 hours
Planned and supervised work experience related to the student's graduate study, usually in an elementary or secondary school setting. Internships and practicums may be taken only with advanced planning and approvals involving the supervising graduate faculty member, the division in which the credit is earned, and the Office of Graduate Studies. No more than four hours of credit from internships and practicums may normally be applied toward completion of the master's degree.

EDU 599(1-3) Independent Study – 1-3 hours
Directed study by an individual student of an area not covered in the regular graduate curriculum. Independent study may be taken only by advance approval of the supervising graduate faculty member, the division head, and the Office of Graduate Studies.

EDU 6003 Teaching Social Sciences in Early Childhood and Elementary Schools – 3 hours
This course is designed for interactive, integrated learning of methods, techniques, and skills for engaging early childhood and elementary students in social studies concepts. This course will focus on pedagogy, multiculturalism, cultural diversity, English language learners, utilizing social studies trade books in instruction, differentiated instruction, and integrating the arts. Cross-listed undergraduate course: EDU 3003. Prerequisites: EDU 2003, 2113, 2313, 2343, 2353, or 2121 and a 3.00 GPA.

EDU 6013 Analyzing and Amending Reading Problems – 3 hours
In this course, students will learn about instructional techniques, reading assessments, diagnostic evaluations, and learning materials specifically designed to detect and correct reading difficulties. Students will administer and interpret a variety of reading assessments in order to diagnose students' difficulties and plan remediation lessons and activities. Students will practice test administration and diagnosis with students who are struggling with literacy development, demonstrating the ethics of testing procedures and reporting.

EDU 6023 Teaching Integrated Math in Early Childhood and Elementary Education – 3 hours
Analyzes methods of teaching mathematics in early childhood and elementary classrooms and integrating mathematics in other content areas in ways that are developmentally appropriate and are reflective of the NCTM standards. Methodology includes developing investigative lesson plans, using technology and learning centers in the math classroom, evaluating mathematics textbooks, formulating performance goals and objectives, and assessing the learning of mathematics. Cross-listed undergraduate course: EDU 3163. Prerequisites: EDU 2003, 2113, 2313, 2343, 2353, or 2121, two college level math courses above MAT 0123 and a 3.00 GPA

EDU 6043 Learner Development and the Classroom – 3 hours
This course is concerned with the psychological development of children and adolescents during the school age years. The course will focus primarily on the cognitive, physical, social, personal and moral development of children and adolescents and the impact of these developmental areas on learning and behavior in the school classroom.

EDU 6053 Teaching Integrated Science in Early Childhood and Elementary Education – 3 hours
Analyzes methods of teaching science in the early childhood and elementary schools using process inquiry skills, integrating science with other content areas, and teaching science in ways that are developmentally appropriate and are reflective of the National Science Education Standards and the Missouri Grade-level Expectations. Cross-listed undergraduate course: EDU 3183. Prerequisites: EDU 2003, 2113, 2313,2343, 2353, or 2121, two science courses - a biological science with a lab and a physical science with a lab and a 3.00 GPA.

EDU 6063 Incorporating Differentiated Instruction into the Classroom – 3 hours
This class will provide teachers with strategies to successfully differentiate instructions by differentiating the content, process, product or making accommodations. Teachers will use curriculum materials to create lessons using a variety of differentiation strategies to help all students achieve the curricular goals. Strategies will include tiered assignments, acceleration and deceleration, and flexible grouping from a K-12 perspective in reading, math, science, social students and specials.

EDU 6073 Instructional Strategies That Work – 3 hours
Based on the works of Robert Marzano, This course is designed to give students and insightful look at teaching strategies that have been proven successful. Students will be exposed to and apply current theory and practices designed to improve classroom instruction.

EDU 6083 Bullying – 3 hours
Recognizing, identifying, and dealing with bullying in public schools is critical to a safe learning environment. This course will help provide the skills needed to deal with bully situations in the classroom, on the playground, and before/after school hours. Teachers are one of the critical elements in stopping this behavior that can lead to violent situations.

EDU 6093

EDU 6243

EAD 6071 Internship 2 –

University Directory

Administration, Deans, Faculty, and Staff for the Graduate Programs

Administration

Darren Crowder, M.A.
Vice President for Regional Campuses and Church Engagement

Ryan Griffith, Ph.D.
Vice President for Strategic Initiatives and Chief of Staff

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Provost and Vice President for Academic Administration

Rick Melson, Ph.D.
President

Brandt Merritt, MBA
Vice President for Enrollment and Marketing

Ron Miller, M.S.
Vice President for Online Learning

Scott Moats, Ph.D.
Executive Vice President for Administration and Chief Business Officer

Clark Sheehy, M.S.
Director of Athletics

Leon C. Wirth, M.A.
Vice President for Institutional Advancement

Jonathon Woodyard, Ph.D. & Th.M.
Vice President for Student Life

Academic Deans

Troy Bethards, D.B.A.
Dean, College of Professional Programs
Dean, Robert W. Plaster College of Business

Brittney Hendrickson, D.N.P.
Dean, College of Health Professions

Earl W. Duvall III (Bill), Th.M., Ph.D.
Dean, Geneva Casebolt College of Arts and Social Sciences

John Murphy, Ph.D.
Dean, College of Natural and Applied Sciences

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Administrative Coordinator

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To the Dean, Geneva Casebolt College of Arts and Social Sciences.

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Monica Cochran
To the Dean, College of Natural and Applied Sciences

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Woody/Gott and Meyer RD

Mollie Banks, B.A.
Director of Events

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Admissions Data Management & Communications Processor

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